



February 18, 2016

NOTICE OF SCHOLARSHIP OPPORTUNITY

Dear Student:

The National Contract Management Association (NCMA), founded in 1959, is the world's leading professional resource for those in the field of contract management. The organization, which has over 22,000 members, is dedicated to the professional growth and educational advancement of procurement and acquisition personnel worldwide. NCMA strives to serve and inform the profession it represents and to offer opportunities for the open exchange of ideas in neutral forums. Visit the national website at www.ncmahq.org for more information about NCMA and the procurement profession. We also encourage you to view the YouTube videos 'Students: Find your Career Path within the CM Profession' and 'What is Contract Management' at <https://www.youtube.com/user/NCMAHQ>.

The East Tennessee Chapter of NCMA advances educational goals by encouraging both students and institutions to promote interest and concentrations in business, procurement and/or acquisition fields. This year the East Tennessee Chapter expects to award a \$1,000 scholarship from the NCMA Scholarship Fund for the Fall Semester of 2016 and sponsor a one year membership in NCMA. The scholarship and one year membership will be awarded to an individual who, in the view of the Scholarship Committee, best meets the scholarship criteria outlined in the attached information. In addition, the recipient will participate in the East Tennessee Chapter during the August 2016 – May 2017 program year. Opportunities include monthly membership meetings and trainings, service in a leadership position as a committee co-chair, and perform remote tasks in support of organizational goals.

The scholarship application and guidelines are enclosed. This information can also be found on the Chapter website at www.ncmaet.com. The application form and supporting documentation must be returned by Friday, April 15, 2016.

The award recipient will be notified in writing and by phone. The recipient will also be expected to attend the Member Appreciation and Scholarship luncheon scheduled for Wednesday, June 1, 2016; where, the award will be announced and presented.

Your interest is greatly appreciated. Should you have any questions, please contact Ms. Rebecca Crowe by email at rebecca.crowe@orau.org.

Sincerely,

A handwritten signature in black ink that reads "Rebecca D. Crowe".

Rebecca D. Crowe
Scholarship Committee Chair
NCMA - East Tennessee Chapter

Enclosures



EAST TENNESSEE

NCMA Voice

March 2016

MEMBERSHIP MEETING

Where: DOUBLE TREE HOTEL

When: WEDNESDAY
MARCH 02, 2016

Social: 11:30am

Lunch: 11:45am

Cost: \$15.00 for Members
\$22.00 for Non-Members

Speaker: MR. WALTER PERRY
*District Director, US Small Business Admin,
TN District Office*

Topic: SBA REGULATORY UPDATE

Menu: Fresh Garden Salad
Ranch or Honey Dijon Dressing
Meat Lasagna w/Marinara Sauce &
Mozzarella Cheese
Steamed Broccoli Florets
Assorted Dinner Rolls w/Butter
Chocolate Cake w/Raspberry Sauce
Coffee, Decaf, Iced Tea, Water

*~ Please pay at the door with cash, personal check,
or company check only. ~*

**Reservations MUST be made by Friday,
February 26th at 11:00am. Please contact
Vicki Dyer at 483-9332 or vdyer@scisale.com.
Space is limited.**

The charges for late reservations or walk-ins are:
\$22.50 for Members \$24.00 for Non-Members

PRESIDENT'S CORNER

Dear Members,

Wow! We had amazing turnout for our February meeting. There was 81 in attendance, where our monthly average is usually just over half of that. Thanks to all who came out to hear Mr. Doug Rose speak on Ethics, and especially thanks to everyone that invited others to attend. You're helping our chapter grow, as well as increasing all our networking opportunities.

As we start down the home stretch for this program year, I do want to point out our remaining meeting topics. This month we'll have Mr. Walt Perry with SBA worth 1 CPE/CEU, April will be our NES worth 7 CPE/CEUs, and in May we will have the always popular Procurement Director's Panel. Save the dates now – always the first Wednesday of the month. Our Programs team lead by Katherine Bumgardner and Skip Skelton has done a great job this year of setting up great speakers presenting on relevant and trending topics in the contract management profession. If there are topics you are interested in next year, please let us know.

I look forward to seeing all of you at our next monthly meeting on March 2nd.

Landon Hill
President

SPEAKER BIO

Walter Perry



Walter Perry serves as the senior representative for the SBA in Tennessee. With a staff based in Nashville, Perry leads the Tennessee District in facilitating loans to small businesses through lending institutions, advocating federal government contracting for small businesses and working with local communities in all 95 Tennessee counties on entrepreneurial development and growth opportunities.

Perry brings to the position 25 years of federal experience since coming to the SBA in 2010. He served previously with the U.S. Department of Energy's Oak Ridge Office in Tennessee and prior to that at the National Aeronautics and Space Administration in Washington, DC. He began his federal service as a Presidential Management Intern in 1990 with NASA. Perry earned a Master of Business Administration degree from the University of Tennessee at Martin. While operating a small business, he also earned both a Bachelor's and Master's degree from North Carolina State University in Raleigh, North Carolina.

NEW MEMBER INITIATIVE PROGRAM BRING A FRIEND!

In an effort to grow membership and networking opportunities, the NCMA East Tennessee chapter is now starting a new member initiative program to encourage current members to invite a guest (peer or co-worker) who is a non-member to one of our monthly membership meetings. If the guest joins the chapter within 3-months of attending the initial meeting, the member and guest who joined will receive a credit that would entitle both to attend a future lunch meeting at no cost. In order to qualify for the credit, the guest who joins must complete and submit the Member Application attached to this newsletter.

MEMBERSHIP SPOTLIGHT

Karen Shears



Karen Shears is currently the Director of the Procurement and Contracts Division for the Oak Ridge Office of Environmental Management (OREM). The Procurement and Contracts Division is responsible for all aspects of procurement and contracts management and cost estimating that include contracts, financial assistance, and independent government estimates. Karen has more than 20 years of experience in procurement and contracts. She began her career as a Contract Specialist at the Oak Ridge Office of Science. She received her Bachelor of Science degree in Business from Jacksonville State University in Jacksonville, Alabama, and her Master of Business Administration from the University of Tennessee at Martin.

Karen credits her time as a former Education Chair of the NCMA East Tennessee Chapter (NCMA-ET) for helping with her leadership skill development. Karen states, "Being the Education Chair early in my career helped develop leadership skills that have been very beneficial for me." Karen also credits NCMA for providing unique training, networking, and information gathering opportunities that contracting professionals would not get otherwise. "Being an active participant and contributor is the best way to benefit from NCMA."

When not in the office, Karen enjoys traveling, camping, and spending time with family and friends. Let's congratulate Mrs. Shears on an outstanding career and thank her for being an active member of the NCMA-ET Chapter!

JOB BOARD

Please see below for this month's job opening(s):

[Associate Subcontracts Administrator](#)

APPLICATION AND GUIDLINES

Scholarship Criteria: The East Tennessee Chapter of the National Contract Management Association (NCMA) will award a \$1,000 scholarship and sponsor a one year NCMA membership to assist a college student pursuing a major or minor field of study in business, and/or procurement and acquisitions. Applicants must meet the following criteria:

1. Must be a registered, full-time college student in good standing.
2. Attend college in the state of Tennessee during the school year 2016 – 2017, majoring in procurement and acquisitions or any business related field. Consideration will also be given to individuals with a business related minor.
3. Have a cumulative Grade Point Average of 2.7 or higher on a 4.0 scale

Application Requirements: Students must submit the following in a single large envelope to:

NCMA East Tennessee Chapter
Attn: Scholarship Committee
P. O. Box 5234
Oak Ridge, TN 37831-5234

1. A Completed application form (attached).
2. An essay telling us about yourself; your view relevant to procurement/acquisition as a major factor in business and how this appeals to your interest; your understanding of the professional applications of contract management; and how you will contribute to NCMA if awarded a one year membership.
3. An official sealed copy of your college transcript.
4. Two letters of recommendation; one must be from a school official/professor.
5. Any additional information that may help us become better acquainted with you.

Your application package must be received by Friday, April 15, 2016.

Review & Notification: The following describes the time line for receipt of applications, the selection process, and award of scholarships:

1. The Scholarship Committee will review applications and essays using a point scoring rating system and make recommendations to the Board of Directors.
2. The Board of Directors, which has the final authority, will select the scholarship recipient.
3. Recipient will be notified following selection by the Board of Directors.
4. The award recipient will be announced to the Chapter followed by a public announcement at the Member Appreciation and Scholarship Luncheon.

**NATIONAL CONTRACT MANAGEMENT ASSOCIATION
EAST TENNESSEE CHAPTER
SCHOLARSHIP APPLICATION**

Name: _____ Date: _____
 First M.I. Last

Address: _____ Apt. No. _____

City: _____ State: _____ Zip Code: _____

Phone: (Home) _____ (Work) _____ E-mail: _____

Single _____ Married _____ No. of Dependents: _____

College/University attending in Fall 2016: _____

Address: _____

Major: _____

GPA: _____ of _____

Occupation/Provider(s) Occupation: _____

Employer: _____ Contact: _____

Address: _____ Phone: _____

Please indicate family's income range:

<\$30,000 _____ \$30,001-\$60,000 _____ \$60,001-\$90,000 _____ Over \$90,000 _____

Other scholarships/grants you have received: _____

How is tuition being paid? Self: _____ Parent: _____ Self and Parent: _____ Other: _____

Extracurricular Activities/Organizations: _____

Career Objective/Interests: _____

Hobbies/Activities: _____

How did you learn about the scholarship? _____

I hereby release the NCMA, its chapters and affiliates, and my school of any liability associated with the use of information obtained in connection with the application for this scholarship. Further, I expressly grant the East Tennessee NCMA Chapter authority to use general information for press release purposes in announcing the recipients of the scholarships.

Signature _____ Date: _____

Parent Signature _____ Date: _____



Voting is now open for the national level NCMA Board of Directors. Representing our East Tennessee Chapter is our very own [Heidi Timmerman](#), Director of Procurement and Contracts Administration at ORAU. All NCMA members should have received an email with log-in info for voting. Cast your ballot February 15th through February 29th by logging onto <https://ncma.simplyvoting.com>.

[Heidi Timmerman, CPCM, Oak Ridge Associated Universities](#)

Thank you in advance for taking the time to choose our next Board of Directors.

CONTRACT CHANGES, DISPUTES AND TERMINATIONS

Please join us on **Wednesday, April 6th** as the East Tennessee Chapter of NCMA presents ‘**Contract Changes, Disputes and Terminations**’ at our 2016 NES conference. We are so pleased to have Jim Dee and Joel Pearman lead the training this year and look forward to their presentation of the course material and their own professional experiences on the subjects. Admission includes course training materials, full lunch and periodic snacks. Seven (7) Continuing Education Credits will also be awarded. More information on the topic, speakers and pricing can be found by following the link below.

<http://events.constantcontact.com/register/event?llr=8bmnz5eab&oeidk=a07ebqjjheqa775612d>

NOMINATIONS & ELECTION COMMITTEE

The following members have been appointed to the Nominations & Elections Committee.

Sonny Rogers, Chair	rogersgvjr@ornl.gov	576-1434
Vicki Dyer	vdyer@scisale.com	483-9332

The following nominations have been received by the **Nominations & Election Committee for Officers for the 2016-2017 Program Year.**

President	Michael Vermeulen
President Elect	TBD
Secretary	Angela Winegar
Treasurer	Ted Hotz
Chapter Advisor	Landon Hill

Nominations from active NCMA members will be accepted by any committee member until the election which will occur at the monthly meeting on May 4, 2016. If you have any questions please contact one of the committee members

NEWSLETTER

As always, if you have any thoughts or suggestions on how to make our newsletter more informative or useful, please let us know!

Dawn Palmer dawn@edwardssupply.com
Tracie Rucker tracie@edwardssupply.com

SOCIAL MEDIA

Please like our Facebook Page!
[East Tennessee Facebook Page](#)

Join our LinkedIn Page!
[East Tennessee LinkedIn Page](#)

Membership Application

Join online at www.ncmahq.org and pay with your credit card. Or, fill out and return the completed registration form and payment to NCMA, PO Box 758747, Baltimore, MD 21275-8747; fax your completed form to 703/448-0939; or call toll-free 800/344-8096. Make checks payable to NCMA.



Join NCMA Today and Receive

- 12 months of *Contract Management* magazine,
- CMNews and legislative updates,
- Chapter affiliation and local networking opportunities,
- *Journal of Contract Management*,
- *Contract Management Resource Directory*, and
- Discounts on NCMA events, certification, and products.

Please list both home and business addresses and indicate your mailing preference:

Home Business

Home Address

Mr. Mrs. Ms. Other _____

NAME

UNIVERSITY (IF APPLICABLE)

ADDRESS

APT#

CITY/STATE

ZIP

TELEPHONE

E-MAIL

Business Address

ORGANIZATION

TITLE

ADDRESS

MAIL STOP/ROOM NUMBER/ETC.

CITY/STATE

ZIP

TELEPHONE

FAX

E-MAIL

WEB SITE

Chapter Preference (optional)

Membership Type

New Member/One-Year—\$175

New Member/Two-Year—\$310

New Member/Three-Year—\$430

(Includes \$25 initiation fee.)

Member Pro Vita—\$1250

Renewal Member/One-Year—\$150

Renewal Member/Two-Year—\$285

Renewal Member/Three-Year—\$405

Student Member/One-Year—\$35

This membership is for those individuals who are full-time students in an accredited, degree-granting institution, and do not hold full-time employment in contract management or a related field.

New Professional Member/One-Year—\$110

Includes one-time \$25 initiation fee. This membership is for those individuals who are age 33 or younger on the date of their join or renewal date. New Professionals must list date of birth: _____.

Renewal New Professional Member/One-Year—\$85

New Professionals must list date of birth: _____.

Retired Member/One-Year—\$65

Individuals who are neither employed nor self-employed, and are current members of NCMA.

Payment Method

Check enclosed for \$ _____

Charge my credit card for:

American Express Discover

Mastercard VISA

ACCOUNT #

EXP. DATE

SIGNATURE

NAME ON CARD

NMI2016

PROMOTION CODE (optional)

NCMA
NATIONAL CONTRACT MANAGEMENT ASSOCIATION



New
MEMBER INITIATIVE
GAIN MEMBERS. GET AHEAD

Business Success Through Contract Management Excellence

OUR CORPORATE PARTNERS



Easy Road Home – works closely with home buyers, renters, sellers, agents, and those looking to finance or refinance their home. <http://www.easyroadhome.com/>



Firehawk Product & Services, Inc. (SDVO SB) – Is an Industrial Supply company located right here in Oak Ridge. Firehawk vows to protect its customer's distribution needs by communicating effectively, managing expectations, and being passionate in its pursuit to maintain total customer satisfaction. www.firehawksv.com.

REI Home Realty has been around since 1999. Whether you need an outstanding Real Estate Agent, a reliable tenant for a residential property, or a reputable business for a commercial space, we're here to help you every step of the way. <http://www.reihomerealty.com/>



W.W. Grainger – Industrial Supply Distributor. "Grainger's Vision is to be the world leader in offering solutions that help businesses and institutions save time and money as they maintain, repair, and operate their facilities." www.grainger.com



Strategic Consulting Solutions specializes in support for government contractors in the areas of general accounting, complete accounting outsourcing, accounting software sales and system implementations, training, finance, government contract compliance support, and contract administration. Learn more about our services on our website www.scsconsults.com

JOIN NCMA'S EAST TENNESSEE CHAPTER SPONSORSHIP PROGRAM

As NCMA ambitions grow to support for our local contract management community through scholarships, training workshops, and guidance; the necessity for the local community to get involved has never been greater.

Seize your opportunity to make a difference in a big way, and advertise your company's capabilities!

The Sponsorship Program will be structured into (3) levels for a period of one year.

1. Gold \$750
2. Silver \$500
3. Bronze \$300

Each level provides benefits to the sponsor like:

- Bring guests to events at Member or discounted price.
- Company advertised in the Insight Newsletter, the East Tennessee NCMA website and monthly luncheon.
- Receive a Sponsorship name tag banner for recognition to be worn during NCMA events.
- Opportunity to leave literature at luncheon events.

ACT NOW! Don't miss your chance to be a vital part of strengthening our community and its contracting professionals.

If you have any questions or want to know how to become an East Tennessee NCMA Chapter Sponsor please contact me at ncross@firehawksv.com.

VR,
Nathan Cross
East Tennessee NCMA Chapter
Sponsorship Chair

NCMA East TN Calendar FY 2015-2016

Date	Time	Event	
AUGUST	5th	5:30pm	NCMA Board of Directors Strategy Session
	14th	COB	Deadline for NCMA ET Newsletter Input
SEPTEMBER	2nd	11:30am	NCMA Monthly Membership Meeting @ Doubletree (Speaker Jeff Burgan, DOE)
	TBD	TBD	Graalman Committee Meeting
	17th	11:30am	NCMA BOD Meeting @ Scientific Sales
	18th	COB	***Newsletter Information due by COB
OCTOBER	14th*	11:30am	NCMA Monthly Membership Meeting @ Doubletree (Speaker Karen Shears, DOE EM)
	22nd	11:30am	NCMA BOD Meeting @ Scientific Sales
	23rd	COB	***Newsletter Information due by COB
NOVEMBER	4th	11:30am	NCMA Monthly Membership Meeting @ Doubletree (Laura Slatton, DOE IG)
	11th	4:00pm	Graalman Committee Meeting
	19th	11:30am	NCMA BOD Meeting @ Scientific Sales
	20th	COB	***Newsletter Information due by COB
DECEMBER	2nd	11:30am	NCMA Monthly Membership Meeting @ Doubletree (Ray Smith, Oak Ridge History)
	18th	COB	***Newsletter Information due by COB
JANUARY	6th	11:30am	NCMA Monthly Membership Meeting @ Doubletree (Tina Richards Commercial Items Procurement and Streamlined Acquisition)
	14th	4:00pm	Graalman Committee Meeting
	21st	11:30am	NCMA BOD Meeting @ Scientific Sales
	22nd	COB	***Newsletter Information due by COB
FEBRUARY	3rd	11:30am	NCMA Monthly Membership Meeting @ Doubletree (Douglas Rose, Ethics)
	18th	11:30am	NCMA BOD Meeting @ Scientific Sales
	19th	COB	***Newsletter Information due by COB
MARCH	2nd	11:30am	NCMA Monthly Membership Meeting @ Doubletree (Walt Perry, SBA)
	17th	11:30am	NCMA BOD Meeting @ Scientific Sales
	18th	COB	***Newsletter Information due by COB
APRIL	6th	8:00am	National Education Seminar (NES) @ Doubletree (Contract Changes, Disputes, and Terminations)
	14th	4:00pm	Graalman Committee Meeting
	21st	11:30am	NCMA BOD Meeting @ Scientific Sales
	22nd	COB	***Newsletter Information due by COB
MAY	4th	11:30am	NCMA Monthly Membership Meeting @ Doubletree (Procurement Director's Panel)
	19th	11:30am	NCMA BOD Meeting @ Scientific Sales
	20th	COB	***Newsletter Information due by COB
JUNE	TBD	TBD	Membership Appreciation Event



**EAST TENNESSEE CHAPTER BOARD OF DIRECTORS
PROGRAM YEAR 2015-2016**

Officers		Email	Phone
President	Landon Hill	hilldl@ornl.gov	574-7038
President-Elect	Michael Vermeulen	michael.vermeulen@cns.doe.gov	574-1255
Secretary	Granda Humphrey	granda.humphrey@truproject.com	574-2893
Treasurer	LeAnne Stribley	stribleydl@ornl.gov	574-6060
Chapter Advisor	Heidi Timmerman	heidi.timmerman@orau.org	574-0895

Committees	Chairs	Email	Phone
Education	Faye Orick	faye.orick-goins@canberra.com	220-6376
	Allen Wash	allen.wash@orau.org	576-9979
Employment	Justin Keck	keckjc@ornl.gov	241-6445
Financial Advisor	Laura Davis	ldavis@scsconsults.com	220-0051
Graalman	Michael Vermeulen	michael.vermeulen@cns.doe.gov	574-1255
	Heidi Timmerman	heidi.timmerman@orau.org	574-0895
Honors & Awards	Justin Keck	keckjc@ornl.gov	241-6445
Membership	John Phelps	jeph35@gmail.com	576-1147
	Laura G. Gideon	gideonlg@oro.doe.gov	576-6201
NES	Edye Watt	edye.watt@orau.org	241-5716
	Mark Redmond	mredmond@scsconsults.com	813-4154
Newsletter	Tracie Rucker	tracie@edwardssupply.com	483-1766
	Dawn Palmer	dawn@edwardssupply.com	483-1766
Nominations & Elections	Sonny Rogers	rogersgvjr@ornl.gov	576-1434
Scholarships	Rebecca Crowe	rebecca.crowe@orau.org	241-6634
Student Community	Rose Weaver	rs_wvr@yahoo.com	924-2987
Programs	Katherine Bumgardner	kbumgardner@scisale.com	483-9332
	Skip Skelton	skip.skelton@lmco.com	919-448-1244
Public Relations & Webmaster	Brooks Baldwin	baldwinbc@ornl.gov	576-7151
Social	Vicki Dyer	vdyer@scisale.com	483-9332
Sponsorship	Nathan Cross	ncross@firehawksv.com	771-6176