



NCMA Voice

February 2011

www.ncmaet.com

MEMBERSHIP MEETING

- Where:** DoubleTree Hotel
- When:** Wednesday
February 02, 2011
- Social:** 11:30 am
- Lunch:** 11:45 am
- Cost:** \$15.00 for Members
\$16.00 for Non-Members
- Speaker:** **BEVERLY HARNESS**
*Contract Specialist, Procurement & Contracts
Division, U.S. Department of Energy,
Oak Ridge Office*
- Topic:** **BUILDING A WINNING PROPOSAL**
- Menu:** Fresh Garden Salad w/ Ranch
& Honey Dijon Dressing
Chicken Picata
Wild Rice
Honey Glazed Baby Carrots
Hot Rolls & Butter
Chocolate Cake w/Raspberry or
Strawberry Sauce
Coffee, Decafe, Iced Tea, Water

*~ Please pay at the door with cash, personal check,
or company check only. ~*

Reservations **MUST** be made by **Tuesday, February 01, 2011** at 11:00am. Please contact Vicki Dyer at 483-9332 or vdyer@scisale.com.

The charges for late reservations or walk-ins are:
\$22.50 for Members
\$24.00 for Non-Members

*Individuals making reservations, but not attending
will be billed for the meeting.*

See You There!!

SPEAKER

BEVERLY J. HARNESS

Beverly Harness is the Lead Contract Specialist of the Procurement and Contracts Division, U.S. Department of Energy, Oak Ridge Office. With approximately 33 years of government service, her Federal career began with 10 years at Tennessee Valley Authority in Chattanooga, Tennessee, and 23 years at the Department of Energy. At the Department of Energy, Beverly has worked in the procurement field for two of its DOE field offices, Morgantown, West Virginia, and Oak Ridge, Tennessee.

Beverly joined the Oak Ridge Office in 1994 where she has worked as a Contract Specialist, Contracting Officer, and in current position of Lead Contract Specialist. Her duties and responsibilities include performing a complete range of procurement activities which are necessary to manage the Government's interests in DOE/Oak Ridge Office prime contracts, subcontracts, financial assistance instruments, and interagency agreements. She has served as the Contracting Officer for several major ORO contracts including the managing and operating contracts for the Oak Ridge Institute for Science and Education (ORISE) and the Oak Ridge National Laboratory. She has extensive experience in serving on Source Evaluation Boards and serving as an advisor in training others in directing Source Evaluation Boards.

Beverly has a Bachelors of Science Degree in Economics from University of Tennessee at Chattanooga. She and her husband, Jerry, are residents of Kingston, Tennessee, and have two adult children and two grandsons.

MEMBERSHIP

Do you feel like you need some scholarly insight into your profession? NCMA provides a great resource that's now online: **THE JOURNAL OF CONTRACT MANAGEMENT**. It's 'Members Only' who can take advantage of this and other great resources.

There are several ways to join or renew simply see one of us at our events or join online at: www.ncmahq.org.

Membership Committee

EDUCATION FLASH

WORKSHOP

TOPIC: Working with Contract Acts – Davis Bacon and Service Contract
SPEAKER: Debra Wynn
DATE: February 02, 2011
TIME: 10:00 – 11:30am
LOCATION: *Pollard Technology Conference Center, Oak Ridge*
COST: Please see below

Please join us for 'Working with Contract Acts – Davis Bacon and Service Contract' workshop at the Pollard Technology Conference Center just prior to our next NCMA-ET Chapter Meeting on Wednesday, February 2nd.

Debra Wynn will be our guest speaker. Debra is a Senior Investigator Advisor with the U.S. Department of Labor, Wage and Hour Office and will be presenting a high-level overview of the various Contract Acts which will include understanding and implementation as it pertains to government contracts. She has worked for the federal government since 1986 and worked for Department of Defense and the Federal Aviation Administration prior to coming to the U.S. Department of Labor in 1998. Her job is to provide technical guidance, assistance, and advice on the federal contract statutes enforced by Wage-Hour. These include Davis Bacon and Related Acts, the Service Contract Act, the Contract Work Hours and Safety Standards Act, The Copeland Anti-Kickback Act and other statutes.

The workshop will begin promptly at 10:00 a.m. and wrap up with a questions-and-answers session by 11:15 allowing plenty of time to get the chapter meeting, so prepare your questions! Feel free to submit questions to me along with your RSVP via email and I'll submit them to Debra prior to the workshop; otherwise, we'll take questions at the end of the workshop.

Save the date and join us for this very important workshop before the regular Chapter Meeting. You will receive 1.5 Continuing Education Hours for attending.

Cost: If you are planning to attend the NCMA Chapter meeting, the cost for this workshop is included in your chapter meeting dues. If you do not plan to attend the luncheon, you are asked to pay \$15 for members and \$16 for non-members at the door for this workshop.

Please RSVP Lesli Alcorn via email at lalcorn@sectn.com. RSVP by Tuesday, February 01, 2011 at 12:00pm.

This will be a great workshop – look forward to seeing you there!

**** CORRECTION ****

COLLEGE COURSE

TOPIC: Introduction to Government Contracts
SPEAKER: Faye Orick, CPM, CPCMC
DATE: February 17, 2011
TIME: 5:30 – 7:00pm
LOCATION: Roane State Community College, Oak Ridge Campus
COLLEGE CREDIT: 3-hours
COST: \$418.00

Many people have expressed an interest in Faye Orick's 'Introduction to Government Contracts' college course. Seats are still available so please reserve your seat today! For more information contact either Jim McDaniels with Roane State at McDanielJC@roanestate.edu.

Education Committee



National Education Seminars

Contract Types

Presented by the

East Tennessee Chapter

Earn 7 continuing education hours by attending this one full-day seminar!

Location: Doubletree Hotel, Oak Ridge, TN

Date: **Tuesday, April 5, 2011**

Duration: 8:00 a.m. – 4:00 p.m.

Check-in: 7:30 a.m. – 8:00 a.m.

Speaker: Michelle M. Currier,
CPCM, CFCM,
Fellow-Director
Defense Acquisition University

Contact **Rebecca Crowe** for more information!



(865) 241-6634

NCMAET@gmail.com

ABOUT THE PROGRAM

Every attendee will receive a copy of *Contract Types* book and workbook of the same title.

Contract Types, an accelerated, comprehensive one day course on the practical, legal, accounting, and management implications in the use of various contract types.

This course is designed for both new and experienced contract professionals. For new professionals, it explains the different contract types and their uses. For experienced professionals, it is a refresher and an update examining the various contract types and some of the new, innovative types of contracts in use. It includes an analysis of the risks inherent in different kinds of contracting and the role of risk management in both fixed-price and cost-reimbursement contracting.

NCMA's newest course goes beyond consideration of the differences among the various types of contracts, and covers the practical, legal, accounting, and management implications from using each type of contract. Its end objective is to provide both new and experienced employees with a greater understanding of what should be done to better administer and manage their own contracts.

COURSE OUTLINE

- Unit 1: Contract Type Selection
- Unit 2: Basic Contract Types
- Unit 3: Applicable Accounting Regulations
- Unit 4: Incentive-Type Contracts
- Unit 5: Other Contract Types and Agreements
- Unit 6: Special Types of Acquisitions
- Unit 7: Today and Tomorrow
- Appendix A: Increasing Competition and Structuring Contracts for the Best Results
- Appendix B: Government Contracting
- Appendix C: Improving Government Acquisition
- Appendix D: Award Fee Contracts (FAR 16, DFARS 215, DFARS 216)
- Appendix E: Appropriate Use of Incentive Contracts





National Education Seminars Contract Types

Presented by the
East Tennessee Chapter

Date: Tuesday, April 5, 2011

Duration: 8:00 a.m. – 4:00 p.m. **Check-in Time:** 7:30 a.m. – 8:00 a.m.

Register Now!

E-mail: NCMAET@gmail.com

Subject: NES Registration

Fax: (865) 576-9385

Attn: NES Registration – Rebecca Crowe

Mail: NCMA East Tennessee Chapter

Post Office Box 5234

Oak Ridge, TN 37831-5234

Location

The Doubletree Hotel

215 South Illinois Avenue

Oak Ridge, TN 37830

(865) 481-2468

Participant Information - *Print Clearly*

Name: _____ NCMA Member #: _____
 Title: _____
 Organization: _____
 Address: (W/H) _____ Suite/Apt.# _____
 City: _____ State, Zip: _____
 Phone Work: () - X. Fax: () - _____
 E-mail: _____
 Emergency Contact: _____ EC Phone: _____

Check here if you require special assistance or have special meal requirements

Registration Fees (includes seminar materials and meals)

	Member Price	Non-Member Price	New Member Price
Advanced Rate (On or Before 03/23/2011)	<input type="checkbox"/> 250.00	<input type="checkbox"/> 300.00	<input type="checkbox"/> 360.00
Regular Rate (After 03/23/2011)	<input type="checkbox"/> 275.00	<input type="checkbox"/> 325.00	<input type="checkbox"/> 385.00

*Regular 1 year membership is \$125; the \$25 initiation fee is waived if payment completed with this registration.

Payment Method

Check Enclosed: Payable to NCMA- East Tennessee

Check No.: _____

Payment must be made at the time of registration. NCMA accepts personal/company checks. **NCMA does not accept purchase orders, requests for invoicing, or Credit Cards. Registrations must be received April 1, 2011 (4:00 PM ET).** If not received by April 1, 2011 (4:00 PM ET), you must register on site. **Space is limited**, please plan accordingly. For planning purposes, please contact the **Chapter Registrar Rebecca Crowe** if you intend to register onsite. Each individual must complete a separate registration form.

Cancellations, Substitutions, and Requests for Refunds

All cancellations, substitutions, and requests for refunds must be submitted in writing. Substitutions are welcome! Registrants who are unable to attend the training must fax or e-mail their cancellation or refund request to the attention of **NCMA Registrar Rebecca Crowe** at (865) 576-9385, NCMAET@gmail.com, on or before March 29, 2011 (4:00 PM ET). A \$75 administrative fee will be applied to all cancellations received before March 29, 2011 (4:00 PM ET). No refunds will be issued for cancellations received after March 29, 2011 (4:00 PM ET). Refunds will not be issued for no-shows. Additional inquiries, contact the registrar at (865) 241-6634.



NCMA Voice

Meeting Pictures

January 2011





East TN NCMA

Program Schedule

2010-2011

August 16, 2010	Board Meeting 5:00 pm <i>DoubleTree Hotel</i>	Kick-off and Planning for Program Year 2010 - 2011
September 08, 2009	Membership Meeting 11:30am <i>DoubleTree Hotel</i>	Speaker: Barbara Jackson Topic: A Look at Challenges and Opportunities
September 22, 2010	Board Meeting 11:30 am <i>Scientific Sales</i>	
October 06, 2010	Membership Meeting 11:30am <i>DoubleTree Hotel</i>	Speaker: Gary Gilmartin Topic: Energy Park
October 20, 2010	Board Meeting 11:30 am <i>Scientific Sales</i>	
November 03, 2010	Membership Meeting 11:30am <i>DoubleTree Hotel</i>	Speaker: Dr. Murray Topic: UT Economic Impact on Oak Ridge
November 17, 2010	Board Meeting 11:30 am <i>Scientific Sales</i>	
December 01, 2010	Membership Meeting 11:30am <i>DoubleTree Hotel</i>	Speakers: Rachel Carvell, Kenneth Herring, Carri Hilson, & Markesha McCants Topic: Young /Early Career Professionals in the Oak Ridge Community
December 15, 2010	Board Meeting 11:30am <i>Scientific Sales</i>	
January 05, 2011	Membership Meeting 11:30am <i>DoubleTree Hotel</i>	Speakers: William (Bill) Thornton III, Heidi H. Timmerman, Jerome K. Hicks, & Scott Shepherd Topic: Procurement Director's Round Table
January 19, 2011	Board Meeting 11:30 am <i>Scientific Sales</i>	11:30 am <i>Scientific Sales</i>



East TN NCMA

Program Schedule

2010-2011

February 02, 2011	Membership Meeting 11:30am <i>DoubleTree Hotel</i>	Speaker: Beverly Harness Topic: Building a Winning Proposal
February 16, 2011	Board Meeting 11:30 am <i>Scientific Sales</i>	
March 02, 2011	Membership Meeting 11:30am <i>DoubleTree Hotel</i>	Speaker: John Sacks Topic: DCAA
March 16, 2011	Board Meeting 11:30 am <i>Scientific Sales</i>	
April 06, 2011	NES 8:00am - 4:00pm <i>DoubleTree Hote</i>	Speaker: TBA Topic: TBA
April 20, 2001	Board Meeting 11:30 am <i>Scientific Sales</i>	
May 04, 2011	Membership Meeting 11:30am <i>DoubleTree Hotel</i>	Speaker: Wendy Bryant Topic: REA & Contract Changes
May 18, 2011	Board Meeting 11:30 am <i>Scientific Sales</i>	



**EAST TENNESSEE CHAPTER BOARD
PROGRAM YEAR 2010-2011
Tax ID No. 91-2008122**

Officers

President	Bill Thornton	241-3581	1tw@y12.doe.gov
President-Elect	Markesha McCants	576-0999	mccantsm@oro.doe.gov
Secretary	Kathy McMillan	574-2518	mcmillanke@y12.doe.gov
Treasurer	Laura Davis	220-0051	ldavis@scsconsults.com
Chapter Advisor	Faye Orick	773-3544	sfaveorick@yahoo.com

Committee Chairs

Education Chair	Tina Richards	285-3015	tmrichards@philotechnics.com
Education Co-Chair	Lesli Alcorn	256-5176	lalcorn@sec-tn.com
NES Chair	Rebecca Crowe	241-6634	rebecca.crowe@orau.org
NES Chair Co-Chair	Nicolas Crowe	574-5303	crowend@ornl.gov
Scholarships & Community Relations Chair	Rose Weaver	276-9270	weaverr@wsi-or.net
Scholarships & Community Relations Co-Chair	Tim Melton	482-1065	meltonct@scdm.com
Programs Chair	Jenny Freeman	934-3400	jfreeman@stratag.org
Programs Co-Chair	Freda H. Hopper	576-9430	hopperfh@oro.doe.gov
Membership Chair	Jud Kingman	576-0798	kingmanj@oro.doe.gov
Membership Co-Chair	Granda Humphrey	574-2893	granda.humphrey@truproject.com
Newsletter Chair	Tracie Rucker	483-1766	tracie@edwardssupply.com
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Employment Chair	Al Guidry	241-4161	guidrya@ornl.gov
Social Chair	Vicki Dyer	483-9332	vdyer@scisale.com
Nominations & Elections Chair	Sonny Rogers	576-1434	rogersgvjr@ornl.gov
Volunteer Recruiter	Katherine Bumgardner	389-5006	katherine@lbsenvironmental.com
Honors & Awards Chair	Donna Thompson	576-3050	donna.thompson@orise.orau.gov