



# NCMA Voice

## March 2006



### **From the President**

We would like to thank Ms. Barbara Jackson for education us on integrating property into the procurement process. We enjoyed the presentation and are all dreaming of applications for a property tracking system. I did discover that insurance premium deductions for our teenage drivers is still a premature concept. Sorry I tried.

We are diligently working toward maximizing our points to apply to the Graalman award this year. Please take a look at the enclosed article to see how your activities could benefit your chapter.

Make sure that you put the National Education Seminar (NES) on your calendar for March 29<sup>th</sup>. The NES committee has worked diligently to bring you a great speaker with a very timely topic. We are hopeful that we will have the same unprecedented level of support that all of you provided to NES last year.

Please join us this month to hear Mr. Tom Smith discuss the plans for modernizing Y-12. I look forward to seeing you all at the membership meeting!

**Katherine Bumgardner**

### **WORKSHOP and PROGRAM**

Workshop: Jim Yoder will present "PAAA 101: The Past, Present, and Future" in the Double Tree Boardroom at 10:30 a.m. Jim has significant recent experience working with Price-Anderson Amendments Act.

## MEMBERSHIP MEETING

- Where: DoubleTree Hotel
- When: Wednesday, March 1, 2006
- Workshop begins at 10:30  
Social begins at 11:30 a.m.  
Lunch will be served at 11:45 a.m.
- Speaker: Mr. Tom Smith
- Topic: "Y-12" Modernization
- Cost: \$14 Members,  
\$15 Non-Members
- Menu: Tossed Garden Salad with Ranch and Honey Dijon Dressings, Meat Lasagna, Southern Style Green Beans Assorted Dinner Rolls with Butter Chef's Choice of Dessert, Iced Tea with Lemons, Water, Coffee and Decafe
- \*Please pay at the door with cash, personal check, or company check only.*
- RSVP: Call Vicki Dyer at 483-9332 or fax information to 483-0241 ASAP, but no later than COB, Monday, 2-27-06.

# See You There!

Program: Modernization of Y-12 is a phrase many of us have heard or read about but do you really know what it means? Our March program will enlighten us all on what modernization means and why it is important to NCMA members.

Tom Smith's presentation will discuss plans for modernizing the Y-12 site, including major activities, projects proposed or under construction, overall timeline, and the final vision for the site and how it affects the future of Y-12 and of the region.

Please plan to attend this timely presentation and learn what modernization means directly from the Y-12 Modernization manager.

***Barbara Turner***

## **ABOUT THE SPEAKER**

As the Modernization Manager for BWXT Y-12, Thomas Smith is responsible for the development and implementation of plans to modernize the site. This includes identification of future facility needs, initial development of modernization projects, and the integration of modernization activities with strategic plans, programmatic missions, and other site activities.

Mr. Smith has thirty-eight years of experience in the nuclear and weapons industry. He has broad experience in engineering design, project management, program management, and technical organization management. Beginning work at the Department of Energy's Oak Ridge Reservation in 1968, he is experienced in defense programs, uranium enrichment, fusion energy, and work with other federal agencies.

Prior to his current position, Mr. Smith managed several divisions within the central engineering organization that supported three DOE sites on the Oak Ridge Reservation; these divisions included engineering, construction engineering, mechanical/manufacturing, and project controls. He also served as the deployment manager for the Atomic Vapor Laser Isotope Separation program, a joint uranium enrichment program

supported by Lawrence Livermore National Laboratory and the Y-12 Plant.

Mr. Smith has a bachelor's degree in mechanical engineering from the University of Tennessee.

***Barbara Turner***

## **NEWSLETTER COMMITTEE**

Thanks again to the Committees that have submitted articles! It would be great to have at least one article of interest from the Membership to included in the Newsletter. Please submit articles via email at: [tracie@edwardssupply.com](mailto:tracie@edwardssupply.com) or [lisa@edwardssupply.com](mailto:lisa@edwardssupply.com). We hope you enjoy the "Fun Facts" section towards the end of the Newsletter about the month of March. As always, The 2005-2006 NCMA Meeting Schedule and listing of this year's NCMA Officers are attached.

***Lisa Coleman***  
***Tracie Rucker***

## **GRAALMAN COMMITTEE**

The November Newsletter contained an excellent article submitted by Debra Hickman (Graalman Co-Chair) with an introduction to the Graalman process and the importance to local NCMA chapters. As Debra explained, there are eight (8) categories of performance criterion and our chapter president has asked me to let you know how you can contribute to make sure the ET Chapter paints the best possible picture of our performance each year. The two performance areas with the most impact (the highest possible score!) are Education & Training and Planning & Organization. Listed below are the activities our chapter can fully implement to improve our annual performance. You can help by participating in monthly meetings and other activities as much as possible.

## Performance Criteria: Education and Training (Maximum 80 Points)

- Conduct educational conferences or seminars that are a minimum of 4 hours each (other than NES). We receive one point for each hour of training for a maximum of 10 points.
- Conducting brief educational workshops before meetings. One point for each hour of workshop training for a maximum of 10 points.
- Sponsor certification training/tutorial (an organized study program) for CPCM, CCCM and/or CFCM candidates. 10 points for each program or 15 points for a combined program. Maximum for this area is 20 points.
- Become Certified as a CPCM, CCCM, or CFCM. We receive 5 points if 10% of the year-end chapter membership is certified.
- Host or co-host a National Education Seminar (NES) for 20 points (As you can see this is one of the best ways to increase our score, and the topics are very helpful to the membership).
- Host or co-host any other NCMA seminar originated by NCMA National (for a max of 10 points).
- Sponsor an Education Track at the NCMA World Congress, for 5 points.

## Performance Criteria: Planning & Organization (Maximum 60 Points)

Note: All of the following must be accomplished between May 1<sup>st</sup> and September 15<sup>th</sup> of the new Chapter year. This seems harsh to those of us that prefer to enjoy our summers!! But the National office follows the due dates carefully to insure that the local officers are prepared with an operating plan before the membership activities start up in the fall of each year. The bad news is they are very strict on the dates. The good news is we have a rather nice template created that can be modified each year and they can be easily updated by the newly elected officers.

- Prepare an Annual Chapter Operating Plan that shows the activities, goals and responsibilities of chapter leaders. Must be published and postmarked (by September 15<sup>th</sup>) to the National President-Elect in care of the NCMA Office. Worth 10 points.
- Prepare and publish a Long-Range Plan Covering a minimum 3-year period). Same rules as above. Worth another 10 points. NOTE: The Regional reviewer may grant up to 10 additional points (up to 5 points for each plan – annual or long range) based on the quality and content of the plans.
- Conduct an organizational or “team building” meeting for upcoming chapter leaders prior to August 15, 2004. (Now this seems harsh!!) Minimum of 3 hours in duration. Worth 10 points.
- Organize and carry out a written plan to address membership retention. Submit the plan to National by September 15<sup>th</sup>. Worth a maximum of 10 points. 5 points for the plan, 5 points for the results.
- Submit a complete roster of chapter officers and the chapter leadership team (including email addresses) to the NCMA National Office by May 1<sup>st</sup>. This roster is the list of the elected officers for the upcoming/next program year. 10 points if sent by May 1<sup>st</sup>. 0 points otherwise.

## ***Seaira Stephenson***

## **SCHOLARSHIP AWARDS**

The Guidelines and Application for award of the Fall 2006 Collegiate Scholarship Awards is attached. The deadline for student applications is **April 7, 2006**. The announcement has been posted on [NCMA East Tennessee Chapter](#) website under Scholarships

## **NES**

This year's National Education Seminar will be on March 29th, and the topic is Performance Based Acquisitions. Buyers and sellers will benefit in the use of performance-

based acquisition. It is recommended for contracting professionals as well as project managers.

Please remember to register on or before Wednesday, March 15th to receive the early bird discount for this one-day seminar. A flat rate of \$200 per attendee will be charged for companies with 20 or more attendees. Quite a savings! If you are unable to open the attachment, visit our webpage at [www.ncmaet.com](http://www.ncmaet.com) for registration information. The registration fee includes refreshments, lunch, and a copy of the book *Performance Based Acquisitions – Pathways to Excellence*. You will also earn .7 CEU or 7 CLP for attending.

**Penne Howard**

## UPCOMING EVENTS

**March 29, 2006**

National Education Seminar

**April 10-12, 2006**

World Congress will be held at the Hyatt Regency in Atlanta, Georgia. All members are encouraged to attend. Follow the link for more details. [NCMA 2006 World Congress](#).



*Achieving High  
Performance in Global  
Business Leadership,  
Outsourcing, & Risk  
Management*

At World Congress 2006 you'll discover:

- Networking Opportunities
- Career Fair (bring your resumes!)
- Exhibit Hall with Vendor Demonstrations
- Over 100 Concurrent Track Sessions {link to track descriptions}, including
- Executive and Leadership,
- E-Business,

- Contract Law,
- Commercial Contracting
- Knowledge Management, and
- Much More!

**May 3, 2006**

### Workshop

Topic: Insurance and Bonding

Speaker: Jim Gilley

### Program

Topic: How to Be a Best-in-class Contractor

Speaker: Will Minter, Division Director for  
Asset Management

**June 2006**

Topic: Homeland Security in Oak Ridge

Speaker: General Carl Steiner, ORNL

## **MARCH Fun Facts**

March is named for the Roman god of war, Mars. Other names for March are Lenctmonat (root of Lent) and Rhed-monat, for the goddess Rhedam (Saxon).

Remember this from elementary school??? "If March comes in like a lion, it will go out like a lamb, but if it comes in like a lamb, it will go out like a lion."

**March Birthstone:** Aquamarine, Bloodstone

**March Flower:** Jonquil / Daffodil

### **March Observances:**

- Women's History Month
- Read Across America Month
- Irish American Heritage Month
- Youth Art Month
- Music in Our Schools Month
- Red Cross Month
- National Nutrition Month
- National Peanut Month

### **March Holidays**

- March 1, 2006 - *Ash Wednesday (First day of Lent which is the 7th Wednesday preceding Easter)*
- March 3, 2006 - World Day of Prayer
- *(1st Friday in March)*
- March 8 - International Women's Day
- March 15 - Ides of March
- March 17 - St. Patrick's Day
- March 20 - Spring Equinox
- March 20 - Earth Day
- March 24 - Chocolate-Covered Raisin Day
- March 25 - Holi Festival
- March 25-26 - Purim/Holiday of Joy

### **March Events**

3-5-1770 - Boston Massacre

3-10-1862 - First paper currency issued in United States

3-10-1876 - First Telephone Conversation-  
"Mr. Watson, come here!"

3-12-1912 - Girl Scouts first meeting held in Savannah, GA.

3-12-1894 – Coca Cola first sold in bottles

3-18-1910 – Camp Fire Boy and Girls established

3-19-1977 – Final episode aired of the "Mary Tyler Moore Show."

3-21-1980 – "Dallas" TV Series famous episode "Who Shot JR" aired

3-25-54 - First color TV was manufactured by RCA

3-31-1889 – Eiffel Tower opens

3-31-1965 – U.S. ordered the first combat troops to Vietnam on March 31, 1965.



February 13, 2006

c/o Bechtel Jacobs Company LLC  
Attn.: McArthur Moore  
NCMA Scholarship Committee  
P. O. Box 4699  
Building K-1007, Mail Stop 7596  
Oak Ridge, Tennessee 37831-7596

Dear Student:

The East Tennessee Chapter of the National Contract Management Association (NCMA) is a professional organization consisting of members representing various firms in the Tennessee area. Our Chapter of NCMA expects to award three scholarships in the Fall Semester of 2006. The awards will consist of a \$1,000 scholarship for an entering college freshman, a \$2,000 scholarship for a college student, and a third scholarship of \$500 to be awarded in one of the above categories. The scholarships are awarded to assist students in the pursuit of degrees in the field of business. Consideration will also be given to applicants in pursuit of technical degrees with business as a minor. These scholarships are offered to encourage students and institutions to promote interest and concentrations in the procurement/contract management field.

Enclosed are the Guidelines and an Application for award of these scholarships from the East Tennessee Chapter *NCMA Mark Williams Scholarship Fund*. Application materials may also be obtained from the Chapter's website at [www.ncmaet.com](http://www.ncmaet.com). Students must complete the application form and return it to the Chapter by the **April 7, 2006**, deadline.

Scholarship award recipients will be notified in writing, and if possible, contacted by telephone. The awards are expected to be announced and presented at the Chapter's monthly luncheon on **May 3, 2006**.

Thank you for your interest. Should you have any questions, please call me at (865) 576-3847. You may also contact me via e-mail at [mzo@bechteljacobs.org](mailto:mzo@bechteljacobs.org) or fax information to (865) 241-9330.

Sincerely,

McArthur Moore  
Scholarship Committee Co-Chair  
East Tennessee Chapter NCMA

Enclosures

## GUIDELINES FOR NCMA SCHOLARSHIP EAST TENNESSEE CHAPTER

- I. The East Tennessee Chapter of the National Contract Management Association (NCMA) will award \$3,500 in scholarships to assist college students in the pursuit of a major or minor field of study in business. To be considered for these scholarships, applicants must meet the following criteria:
  1. Must be a student in good standing.
  2. The student must pursue a college curriculum in the **State of Tennessee** with business as a major or minor.
  3. Qualification is determined by such factors as academic record (Grade Point Average (GPA) on a 4.0 scale), potential performance, need for assistance, and interest in pursuing a career in contract/procurement management.
  4. Students employed and eligible for reimbursement by their employers are ineligible for the Chapter's NCMA scholarship award.
  
- II. The following must be provided by each candidate:
  1. Completed application form.
  2. For entering college freshmen – A letter or essay presenting the student's views relative to business as a major/minor and how this appeals to the interest of the candidate. The letter or essay must be sufficiently specific to assure the Selection Subcommittee that the candidate understands the professional applications and has a genuine desire to advance the profession.  
For current students – A letter or essay presenting the student's views relevant to procurement/acquisition as a major factor in business and how this appeals to the interest of the candidate. The letter or essay must be sufficiently specific to assure the Selection Subcommittee that the candidate understands the professional applications of contract management and has a genuine desire to advance the profession of contract management.
  3. The letter or essay must also address the applicant's financial need for scholarship.
  4. Copy of transcripts from each school attended as applicable.
  5. Two letters of recommendation from current instructors and/or advisors.
  
- III. The following describes the time line for receipt of applications, the selection process and award of scholarships:
  1. Applications and enclosures are due to the address below on or before **April 7, 2006**.
  2. The Chairperson and Selection Subcommittee will complete their review using a point scoring rating of the applications and make recommendations to the Board of Directors.
  3. The Board of Directors, which has the final authority, will make final selection of the recipients.
  4. Notification will be provided to the selected candidate soon after the selection by the Board of Directors.
  5. The scholarship awards will be announced to the Chapter after the final selections are made by the Board of Directors. The awards are expected to be announced at the May 2006 luncheon. Formal presentations may be made pending students' availability.

Should you have any questions, please call McArthur Moore at (865) 576-3847. You may also fax completed applications and enclosures to (865) 241-9330, send via e-mail to [mzo@bechteljacobs.org](mailto:mzo@bechteljacobs.org), or mail to:

c/o Bechtel Jacobs Company LLC  
Attn.: McArthur Moore  
NCMA Scholarship Committee  
P.O. Box 4699  
Building K-1007, MS 7596  
Oak Ridge, TN 37831-7596

**NATIONAL CONTRACT MANAGEMENT ASSOCIATION (NCMA)  
EAST TENNESSEE CHAPTER  
MARK WILLIAMS SCHOLARSHIP FUND APPLICATION**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
                    First                      M.I.                      Last

Address: \_\_\_\_\_ Apt. No. \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Single \_\_\_\_\_ Married \_\_\_\_\_ No. of Dependents: \_\_\_\_\_

College/University attending in Fall 2006: \_\_\_\_\_

Address: \_\_\_\_\_

Student Status: Entering Freshman \_\_\_\_\_ Sophomore \_\_\_\_\_ Junior \_\_\_\_\_ Senior \_\_\_\_\_

GPA: \_\_\_\_\_ of \_\_\_\_\_

Degree Pursuing: \_\_\_\_\_ Area of Concentration: \_\_\_\_\_

Your Occupation/Provider(s) Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Please indicate family's income range:

\$5,000-\$20,000 \_\_\_\_\_ \$20,001-50,000 \_\_\_\_\_ \$50,001-\$80,000 \_\_\_\_\_ Over \$80,000 \_\_\_\_\_

Other scholarships/grants you have received: \_\_\_\_\_

How is tuition being paid? self: \_\_\_\_\_ parent: \_\_\_\_\_ self and parent: \_\_\_\_\_ other \_\_\_\_\_

Extracurricular Activities/Organizations \_\_\_\_\_

Career Objective/Interests: \_\_\_\_\_

Hobbies/Activities: \_\_\_\_\_

How did you learn about the scholarship? \_\_\_\_\_

*I hereby release the NCMA, its chapters and affiliates and my school of any liability associated with the use of information obtained in connection with application for this scholarship. Further, I expressly grant the East Tennessee NCMA Chapter authority to use general information for press release purposes in announcing the recipients of the scholarships.*

Signature \_\_\_\_\_ Date: \_\_\_\_\_

# February 2006 Meeting Photos





# 2005 – 2006 Program Schedule

March 1, 2006	Workshop, 10:30 a.m. Double Tree	Speaker, Jim Yoder "PAAA 101: The Past, Present, and Future"
March 1, 2006	Membership Meeting, 11:30 a.m., DoubleTree	Speaker, Tom Smith "Y-12 Modernization Update"
March 29, 2006	National Education Seminar (NES)	NES "Performance Based Acquisitions"
May 3, 2006	Workshop, 10:30 a.m. Double Tree	Speaker: Jim Gilley "Insurance and Bonding"
May 3, 2006	Membership Meeting, 11:30 a.m., DoubleTree	Speaker, Will Minter "How to Be a Best-in-class Contractor"
June 7, 2006	Membership Meeting, 11:30 a.m., DoubleTree	Speaker, General Carl Steiner "Homeland Security in Oak Ridge"

**NATIONAL CONTRACT MANAGEMENT ASSOCIATION  
EAST TENNESSEE CHAPTER  
BOARD  
PROGRAM YEAR 2005-2006**

**Officers**

<b>President</b>	Katherine Bumgardner	220-8630	<a href="mailto:kbumgardner@netgain-corp.com">kbumgardner@netgain-corp.com</a>
<b>Vice President</b>	Freda Hopper	576-9430	<a href="mailto:hopperfh@oro.doe.gov">hopperfh@oro.doe.gov</a>
<b>Secretary</b>	Judy Franklin	483-9032	<a href="mailto:judy.franklin@ch2m.com">judy.franklin@ch2m.com</a>
<b>Treasurer</b>	Laura Davis	599-7986	<a href="mailto:laura824@aol.com">laura824@aol.com</a>
<b>Chapter Advisor</b>	Barbara Jackson	576-0976	<a href="mailto:jacksonbj@oro.doe.gov">jacksonbj@oro.doe.gov</a>

**Committee Chairs**

<b>Education</b>	Faye Orick Richard Glenn	574-0748 241-1330	<a href="mailto:sorick@weskem.com">sorick@weskem.com</a> <a href="mailto:glennrw@bechteljacobs.org">glennrw@bechteljacobs.org</a>
<b>NES</b>	Penne Howard Barbara Jackson	574-3803 576-0976	<a href="mailto:howardpg@y12.doe.gov">howardpg@y12.doe.gov</a> <a href="mailto:jacksonbj@oro.doe.gov">jacksonbj@oro.doe.gov</a>
<b>Scholarships</b>	McArthur Moore Judy Wilson Cassie Heyward Rose Weaver	576-3847 576-0786 576-1437 276-9270	<a href="mailto:moorem1@bechteljacobs.org">moorem1@bechteljacobs.org</a> <a href="mailto:wilsonjs@oro.doe.gov">wilsonjs@oro.doe.gov</a> <a href="mailto:CH7@bechteljacobs.org">CH7@bechteljacobs.org</a> <a href="mailto:weaverR@wsi-or.net">weaverR@wsi-or.net</a>
<b>Programs</b>	Barbara Turner Mary Berry Mea Reeves Beverly Harness	717-3216 220-4959 241-3671 576-1816	<a href="mailto:barbara_turner@bellsouth.net">barbara_turner@bellsouth.net</a> <a href="mailto:mary.berry@jacobs.com">mary.berry@jacobs.com</a> <a href="mailto:reevesms1@y12.doe.gov">reevesms1@y12.doe.gov</a> <a href="mailto:harnessb@oro.doe.gov">harnessb@oro.doe.gov</a>
<b>Membership</b>	Beth Holt Steve Shook Lisa Copeland (awards)	576-0783 241-1151 241-6069	<a href="mailto:holtbl@oro.doe.gov">holtbl@oro.doe.gov</a> <a href="mailto:oe7@bechteljacobs.org">oe7@bechteljacobs.org</a> <a href="mailto:copelandla@ornl.gov">copelandla@ornl.gov</a>
<b>Newsletter</b>	Tracie Rucker Lisa Coleman	483-1766 483-1766	<a href="mailto:tracie@edwardssupply.com">tracie@edwardssupply.com</a> <a href="mailto:lisa@edwardssupply.com">lisa@edwardssupply.com</a>
<b>Publicity and Web Page</b>	Stephanie Davis	482-7440 ext. 111	<a href="mailto:sdavis@scgincorp.com">sdavis@scgincorp.com</a>
<b>Employment</b>	Al Guidry	241-4161	<a href="mailto:guidrya@ornl.gov">guidrya@ornl.gov</a>
<b>Social</b>	Vicki Dyer	483-9332	<a href="mailto:vdyer@scisale.com">vdyer@scisale.com</a>
<b>Graalman</b>	Debra Hickman Seaira Stephenson	482-5045 481-6546	<a href="mailto:debra.hickman@jacobs.com">debra.hickman@jacobs.com</a> <a href="mailto:seaira@bellsouth.net">seaira@bellsouth.net</a>