



**National Contract Management Association  
East Tennessee Chapter  
October 22, 2002**

Vice President Bob Lynch called the meeting to order at 11:30 a.m.

The Officer and Committee update/status reports were as follows:

Vice President: Bob Lynch reported that we had two new membership chairs, Becky Wagner and Kendra Berry.

National Director: Barbara Turner reported that she would begin making contacts next week encouraging participation in the upcoming meeting.

Secretary: Katherine Bumgardner discussed the need to cross reference the National Membership database with the current chapter distribution list.

Treasurer: No report.

Education: Barbara Turner reported that Dan Sweet was still tentative. He will be confirmed by tomorrow. A workshop is planned for December 10, entitled "Maximizing Revenue", presented by Federal Publications.

Scholarship: No report.

Newsletter: Deadline for submissions is October 30, 2002.

Employment: No update.

Membership: Headquarters needs a single point of contact for membership. A meeting with the new membership chairs will be scheduled. Service awards were discussed. Katherine will send the newsletter distribution list to the membership chairs.

Graalman: Debra Hickman announced that we had received the Bronze Chapter award. She will brief the membership on the results at the next membership meeting.

Program: Barbara Turner reported that everything was lined up. Richard Hopf will speak in November and Charles Crowe in December. Barbara proposed a dinner theater type topic "The Manhattan Project, the Rest of the Story", for January. The board was very much in agreement with this.

NES: Kathy McMillian agreed to help out with NES.

Social: Vicki Dyer reported that next month's meeting would be on Tuesday the 5<sup>th</sup>.

Publicity/Webmaster: Faye Orick reported that publicity on Richard Hopf will go out a week before the meeting. The website change over is complete. Faye will submit postings to Troy Chambers. An effort will be made this month to get the website up to date.

Bylaws: No update.

Bob Lynch adjourned the meeting at 12:30 p.m.