



**National Contract Management Association
East Tennessee Chapter
January 16, 2003**

President Joel Pearman called the meeting to order at 11:40 a.m.

The Officer and Committee update/status reports were as follows:

Vice President: Bob Lynch reported that procurement personnel at Paducah want to affiliate with the ET Chapter. The board discussed the logistics on how this could be accomplished. It was discussed to video the speakers at the meetings and forward it on to Paducah. A decision was deferred pending further discussion. All ideas were welcomed.

National Director: No report.

Programs: Barbara Turner emailed the program changes for the remainder of the year. Seaira Stephenson said that she would contact Barbara Turner and Mary Berry regarding some ideas that she had for workshops.

Secretary: No report.

Treasurer: Laura Davis passed out the monthly report - noting nothing unusual. Joel Pearman said that he would work with her to get an invoice out to SAIC for the training in January. It was reported that people are coming to the meetings and claiming to be members even though National does not have them listed. Joel Pearman suggested that we let that go until we are sure National has the updated data. It was discussed that the personnel at the table could tactfully mention the situation to them and see if they renew if needed.

Scholarship: Joel Pearman passed along to the board that the scholarship team had submitted a request for supplemental scholarship funds from National. The team did a great job getting this accomplished.

Newsletter: Deadline for newsletter submissions is January 24, 2003.

Employment: No report.

Membership: Becky Wagner passed along the National report on expired members. She and Kendra will call the lapsed members. She also passed out a list of current members from National and ask for comments on the list. Becky and Kendra will work on badge styles and processing. In order to eliminate some of the problems with membership data, those asking for membership information will be referred to the National web page to sign up. Becky will develop a "how to" handout for the meetings.

Graalman: Seaira Stephenson reported that things were progressing. She requested that anyone

with information on the activity of Chapter Members that will qualify for points please pass it along to the Graalman team.

NES: Judy Franklin has one speaker confirmed and another is being contacted. The date is April 2. Things are running along smoothly. The advertising for the NES needs to start this month.

Social: No Report

Publicity/Webmaster: No report.

Bylaws: No update.

Awards: Lisa Copeland reported that she was working on submitting nominations for an award this year. She will be requesting nominations.

Joel Pearman adjourned the meeting at 12:30 p.m.