



**National Contract  
Management Association  
East Tennessee Chapter  
December 18, 2002**

President Joel Pearman called the meeting to order at 11:40 a.m.

The Officer and Committee update/status reports were as follows:

Vice President: Bob Lynch reported that he had contacted Penne Howard and she agreed to help with NES registration. Mary Berry suggested that we need to show our appreciation somehow for all the work that Penne has done for us.

National Director: No report.

Secretary: No report.

Treasurer: Laura Davis passed out the monthly report - noting nothing unusual. Someone ask about interest on our checking account. Laura will check on this.

Education: The seminar was cancelled due to lack of participation. The board discussed possible reasons why the interest was low. Mary Berry will try and plan another one for late in May.

Scholarship: No report.

Newsletter: Deadline for newsletter submissions is December 27, 2002.

Employment: No report.

Membership: Becky Wagner will work on a new membership list for Vicki Dyer and Laura Davis for use at the meetings. Becky also passed out a list of membership changes based on HQ data for this month. Board members volunteered to call those on the expired list. Becky will provide a price on new badges.

Graalman: Seaira Stephenson reported that she and Debra Hickman were getting together this week to develop a plan for gathering data for the award.

Program: Mary Berry reported for Barbara Tuner in her absence. Mary handed out the proposed programs/workshops for the rest of the year. Most have been confirmed.

NES: Judy Franklin has a speaker tentatively set up for April 2. Judy inquired about the Chapter paying for travel expenses. Judy will get an estimate together and submit it to the board for approval.

Social: Vicki Dyer reported that she was able to negotiate with the Garden Plaza to only increase the cost of the lunches \$1. The board agreed to keep the price of the lunch at \$12 for the remainder of the 2002/2003 year.

Publicity/Webmaster: No report.

Bylaws: No update.

Joel Pearman adjourned the meeting at 12:30 p.m.