



**National Contract Management Association
East Tennessee Chapter
April 22, 2002**

Joel Pearman called the meeting to order at 11:35 p.m.

The Officer and Committee update/status reports were as follows:

President: Discussed the upcoming officers election to be held at the May meeting. Joel will ask Ann Johnson to officiate the voting at the meeting.

Vice President: No update.

National Director: No update.

Secretary: No update.

Treasurer: Seaira Stephenson reported \$15,939.37 total balance in checking, CD, savings, and cash.

Education: Mary Berry discussed the earnings from the Service Contract Act Seminar that was held on February 12, 2002. We had a great turnout of 50 attendees. We expect to clear over \$3,800 in profit. However, we are still awaiting payment of \$1,920 from DOE.

Scholarship: We now have enough applications.

Employment: No update.

Membership: Gina Thomas will send out the Directory by email in the next few days. After the board review she will send it to membership and will have a few hard copies for the May meeting.

Graalman: No update.

Program: Rebecca Vanover of GSA is scheduled for the May meeting. Barbara Turner will see if she can do a workshop as well. Julian Patterson is set for June.

NES: All arrangements have been made.

Social: All is ready for the NES.

Publicity/Webmaster: The Board needs to decide the purpose of the website and maintenance should flow accordingly. Joel will ask Faye for recommendations on maintenance.

Bylaws: No update.

Joel Pearman adjourned the meeting at 12:30 p.m.