



EAST TENNESSEE CHAPTER BOARD MEETING MINUTES OCTOBER 22, 2003

Attendees:

Bob Lynch
Vicki Dyer
Tracie Rucker
Mary Berry
Katherine Bumgardner

Discussion:

Meeting called to order at 11:45.

Programs/Education – Mary Berry discussed ordering 4 sets of the Federal Knowledge Study Guides for the study sessions for the Certified Federal Contracts Manager (CFCM) certification. These study sessions will replace the workshops. This is for the federal certification. Next year we will offer the commercial section. The study group participants will have to get their own materials from National. Mary stated that she had received her material in 3 days. The order form is in .pdf and must be downloaded, printed out and faxed in. Members are free and nonmembers will be charged \$20 for the study sessions. Mary will submit the study group announcement to the newsletter.

The speaker for November is Mr. Mize. He is coming from Atlanta to discuss A-76. Bob Waters will be the speaker for December. Barbara Turner and Mary Berry will get together to schedule speakers for the remainder of the year. The board discussed the possibility of doing a panel discussion. It was agreed that SNS would be a great topic. Perhaps have someone from the scientific side of the project. Also, a good topic would be SNS impact on the community, new business, etc. This would be a great topic to advertise perhaps in the Chamber News and also out to other organizations.

Social - Vicki Dyer announced the membership meeting dates for the remainder of the year. Vicki will bring her camera to take pictures at the next meeting. The dates for the membership and board meetings are as follows:

Membership Lunch Meetings

November 12, 2003

December 3, 2003

January 7, 2004

February 4, 2004

March 3, 2004

April 7, 2004 (NES)

May 12, 2004

June 2, 2004

Board Meetings

November 19, 2003

December 17, 2003

January 21, 2004

February 18, 2004

March 24, 2004

April 28, 2004

May 19, 2004

The board room is also scheduled for the same day with the exception on April 7th.

Secretary – Articles are due by November 3, 2003. Board minutes for September were reviewed and accepted. Process was discussed to aid in adding new members to the distribution list.

President - Bob Lynch will take the distribution list and break it down into ¼. The list is too large to penetrate some spam software packages.

Meeting adjourned at 1:00.