



EAST TENNESSEE CHAPTER BOARD MEETING MINUTES NOVEMBER 19, 2003

Attendees:

Bob Lynch
Laura Davis
Joel Pearman
Barbara Turner
Vicki Dyer
Mary Berry
Katherine Bumgardner
Seaira Stephenson
Becky Wagner
Rose Weaver
McArthur Moore

Discussion:

Meeting called to order at 11:45.

Scholarship – Rose Weaver opened the meeting with a presentation on establishing a Scholarship Bureau. Rose gave an overview of the scholarship program and proposed a Speakers Bureau.

Treasurer – Laura Davis requested clarification on the \$20 incentive reimbursement to new members. The board voted to stop reimbursing members and have in lieu incentives during a membership drive. Financials were distributed (report on cost vs. income on meetings and the October month ending statement).

Membership – Becky Wagner proposed recognizing new members every 2 to 3 months by having a new member recognition month. Mary Berry moved a motion to give a free meal to new members twice a year in November and May. The motion was seconded and all approved. Becky passed out a current membership list. Badges will be made for the new members. A graphics person was offered by Mr. Bob Lynch to assist. Becky checked on getting the lapel pins with the NCMA logo. Members with 30+ years will be

recognized at the December meeting along with a free lunch. Becky will submit an article in the newsletter on membership recognition. Mary Berry will also do an article on the members with 30+ years.

National Director – Joel Pearman will have training information available by mid January and will do an article for the newsletter.

Programs/Education – Barbara Turner reported that Bob Waters would be the speaker in December. Richard Hoph will speak next year. There was discussion about the possibility of getting a speaker from NNSA. Also, Barbara proposed a panel discussion as a possibility. Recently a panel discussion was conducted at Amelia Island regarding the trend in small business procurement. Bob Lynch suggested that we have one program on teaming relationships and perhaps have some one like Steve Buckley speak. USEC Portsmouth, and Paducah were also discussed as possible programs.

Social - Vicki Dyer reported that Ron Jeffers is still not getting his newsletter.

Graalman- Seaira Stephenson reported that Debra Hickman had a hard time getting to the chapter information at National in order to submit the Graalman package. HQ did not treat her very professionally during her inquiry on access. The ET Chapter received the Quality Award this year. We were originally disqualified. The information that was needed for submittal was not readily available on the website and it took time to get access. Debra Hickman will submit an article to the newsletter on Graalman.

Secretary – Articles are due to the newsletter by cob November 25, 2003. Board minutes for October were reviewed and accepted.

President - Bob Lynch congratulated Mary Berry on a great job on the certification study group. Mary had 26 people sign up for the group.

Meeting adjourned at 1:00.