

NCMA Board Meeting
October 15, 2008

Attendees: Rebecca Crowe, Faye Orick, Sonny Rogers, Kathy McMillan, Rose Weaver, Jud Kingman, Markesa McCants, Freda Hopper, Stephanie Davis, Donna Thompson, and Laura Davis.

President: Rebecca Crowe reminded us that the next Chapter Meeting will be November 5th. There will be several other meetings competing with ours this month so try to bring a guest. Newsletter submissions should be in by the 16th of the month.

President-Elect: Faye will review the bank statements at the end of each quarter.

Treasurer: Laura Davis distributed the financial reports. She said someone needs to provide overview of the reports and Faye Orick agreed to provide that service. The bank account signature cards need to be signed and notarized. She reported we had five no shows for the meeting and that money has to come out of the chapter pocket. We need to discuss what to do about that in the future. Rebecca signed the signature cards for the bank accounts.

Education: Markesa McCants reported that the book club is about to start. She also wants to provide audio seminars for those who are unable to attend the book club. These seminars are provided complimentary by NCMA Headquarters two a year for each chapter. Markesa distributed a listing of all of the audio seminars offered. We will try to do two this Spring. She was seeking suggestions from the board on which two seminars we should provide. We could do this at ORAU or the ORNL at their Commerce Park location. We also discussed having a pizza party at the first seminar. She wants to poll the membership for interest. We discussed charging a nominal fee for the pizza and that the seminars are worth 1.5 CPE's. We will do the Cost Estimating seminar first and then see if we want to do more. Next 2nd Cup of Coffee Book Club will meet on November 12, 2008 at Books-A-Million.

Scholarship: Rose Weaver brought up a problem she had with one of the Scholarship recipients. The recipient requested the scholarship money be sent to her directly instead of to the University. Rose said that the rule in the past was that scholarship money was to be for books and tuition only and not sent to the individual. The Board agreed with her unanimously and agreed that money should not be sent directly to the individual. We are having a booth at the Roane State Career Fair. They also provided a copy of their report to the board.

Programs: Barbara discussed upcoming meeting speakers, November will be Sandra Jackson of the Small Business Administration (SBA) and her topic will be Socio-economic Programs and update new/proposed rulings. She also spoke about a meeting she had with Bill Thornton of B & W and Jill Albaugh who emphasized education and training of new Contracts Specialist and contracts cost training.

Membership: Jud discussed the need for a new membership badge case, which would cost \$35.00 and the board approved the purchase.

Newsletter: Tracie said that submissions for the October Newsletter are due by September 22nd. Please get those in on time so the newsletter will get out on time.

Public Relations: No Report

Employment: No Report

Social: No Report

Volunteer Recruiter: Katherine is still enlisting volunteers for door greeters.

Honors and Awards: Donna said the membership pins would be distributed at the next Membership Meeting.