

## **NCMA Board Meeting Minutes May 21, 2008**

Opening and welcome from President Sonny Rogers. He stated that Barbara Jackson would not be in attendance at the meeting, but that she had sent him information that the speaker for the June meeting is arranged. It will be the Principal from the new Hardin Valley school.

### **Committee Reports:**

#### **Social**

Vicki Dyer stated that she and Rebecca had been going over the schedule for the next chapter year. She reminded us that the Double Tree will only take reservations for six months in advance so they will provide the schedule for the remainder of the year when the time comes. Our first meeting for the 2008/2009 chapter year will be on September 3. Vicki will provide the schedule that she has finalized to be printed in the June newsletter. She stated that she and Rebecca also discussed the possibility of a less formal lunch from time to time, and Vicki has talked to the Double Tree about this possibility. They told her that they could provide something like a bar-b-que sandwich, slaw, and the usual accompaniments if we wanted. The Double Tree has also notified Vicki that as of January 1, 2009, the cost of the luncheon will go to a maximum of \$15. They told her that a price increase had been put into effect for all but some special customers in January of 2008, so this is just an increase to what others are paying. Vicki asked Rose Weaver to provide her with a list of the scholarship winners and the number of family members that would be attending the June luncheon so that she could have a special table set up for them as well as other guests that might be attending. Rose responded that she would do that as soon as she had the numbers.

#### **Scholarships**

Rose Weaver said that, based on the number of phone calls inquiring about the scholarship, she had expected to receive quite a few applications for them. The Scholarship Committee actually received 10 applications, consisting of half applications from high school students and half from current college students. She said that one was from a non-traditional student who had returned to school in pursuit of a career-changing degree in contracting. The Scholarship Committee will be meeting the week of May 27 to finalize their review of the applications and make the selection of scholarship recipients. She will then be able to provide information to Vicki on who will be in attendance for the June luncheon meeting.

#### **Membership**

Beth Holt passed around a list of those members currently showing on the NCMA HQ site as due, lapsed, or new. She stated that 16 new members joined chapter this year. The Membership input for the June newsletter will once again welcome all those who have joined this year. The group discussed the issue of pins and that we have not given them out for several years. We will work up a list over the summer break and get the pins so we can present them at the first meeting in September. Some members have been due a pin for a while so we will try to make sure we catch up with everyone.

#### **Newsletter**

Tracie Rucker stated that Dawn had reminded everyone of the due date for submissions to the June newsletter and had heard back from most either with their submission or with a commitment to get it in by Friday.

#### **NES**

Penne Howard passed out information on a potential speaker for next year's NES. She said that she had had several requests for a seminar on Cost and Pricing and that Karen Manos comes highly recommended as a speaker on this topic. She said Ms Manos only charges for her travel and lodging and wants us to review the information provided and give her feedback on how we feel about inviting her to be our presenter. We discussed the fact that we have gone through the entire list of NES topics and presenters provided by NCMA HQ. Penne will check with them to see if it is acceptable to go "off the list" and use Ms Manos for next year. She stated that one or two topics are added to the NCMA list each year and she will watch to see what is added for next year. A discussion was held on whether using someone not on the list would affect our Graalman effort and Rebecca thought that as long as we had a NES from whatever source we would be okay, but she will check to be sure. Rebecca also mentioned that the class held at ORAU on negotiations was so well received that some people had suggested we might consider the teacher from that class for our NES. His schedule might necessitate our holding the NES on a different day of the week than usual, but we all agreed that we had done that in the past so it was not a big issue. Rose asked if we had ever considered a joint class with NPMA and we remembered that this had been done a few years ago with great success. This is another possibility that we might consider as the two groups would then share the cost and both would save money.

#### Education

Markesha McCants noted that there were 14 attendees at the May workshop. She also said that she had looked into getting information for Mr. Billy Hill, who contacted the chapter requesting information and assistance on completing his requirements CPCM certification. He is a soon-to-be retired member of the military and is located in Memphis, TN, where there is no NCMA chapter for him to refer to. Markesha said she did not have information to provide him and Penne said to put him in touch with Terry Ferguson at B&W Y-12 who she stated recently completed his certification and might be of assistance.

Rebecca Crowe said she had attended the recent career fair in Oak Ridge and had talked to a representative from Roane State about the possibility of our having one of our meetings at the school's campus in Oak Ridge as a way of letting students know about NCMA. We would have the luncheon catered as the school does not have a culinary program we could tap into for the meal. She also mentioned that the East Tennessee Veteran's Conference will be held on August 5 at the New Hope Center and will be hosted by B&W Y-12 and the Veteran's Administration. It was suggested that we should have a booth and we agreed to do so. Rose Weaver volunteered to man the booth and Sonny said that he should also be able to help.

#### Closing Remarks

Sonny talked about the agenda for the June meeting and that we need to make sure it is started on time because we have a lot to do. The June meeting will include presentation of scholarships, recognition of officers and committee chairs and members, as well as others who have volunteered throughout this chapter year, the speaker, chapter elections for next year, and installation of officers. Because this is such a busy meeting we will mention in the newsletter that we need to make sure we start at 11:45 so that we can accomplish all that needs to be done.

The meeting adjourned at 12:20.