

NCMA Board Meeting
August 14, 2007

Members Present: Sonny Rogers, Rebecca Crowe, Kathy McMillan, Laura Davis, Freda Hopper, Markesha McCants, Cassie Heyward, Beth Holt, Tracy Rucker, Vicki Dyer

President's Report: Sonny Rogers handed out a new list of officers and committee chairs for the 2007-2008 chapter year. He stated that the Operating, Membership Retention, and Long Range Plans need to be updated by the end of August. The next board meeting will be September 19th at Scientific Sales at 11:30 am.

Treasurer: Laura Davis will develop a budget for the chapter year. She needs someone to go over the checking statement once a month for a check and balance. Vice-President Rebecca Crowe agreed to perform that task monthly. Laura was asking if the board thought she should automate our records. The board agreed to let Laura make that decision.

Vice-President: Rebecca Crowe was in attendance but had no report.

Chapter Advisor: Freda Hopper was present and had no report, but volunteered to assist anyone who needs help.

Education: Markesha McCants said she only received 17 surveys back, but it gave them some ideas for future educational opportunities. She asked for any suggestions from the board members.

NES: An e-mail with a proposed topic for this year's National Education Seminar, "Solicitations, Bids, Proposals, and Source Selection-Building a Winning Contract" was sent to board members. If we act quickly there are early registration savings. The board members were unanimously in favor of the proposed topic.

Scholarship: Checks were all mailed out to last years recipients.

Programs: The first speaker of the year will be Judy Wilson on September 5th. Ed Simpson, Director, Office of Procurement and Assistance Management, is tentatively scheduled for the speaker of the November 18 luncheon meeting. She is also checking with Thom Mason, President of UT-Battelle.

Membership: Beth Holt is still having problems getting membership report from NCMA Headquarters. She has been in constant contact trying to get numbers for the Graalman report.

Newsletter: Tracy Rucker said that Dawn Shaefer will continue to construct the newsletter. She asked that we please turn in articles the day of the board meetings. This month they need them by next week. She asked if there were any ideas for improvement in the newsletter. Vicki Dyer suggested shortening the newsletter and putting some of

the information on the website instead. It was agreed to by the board as long as it does not affect the Graalman scores.

Publicity: and Webpage: The comment was made that the webpage needs updating with this years information.

Employment: Sonny Rogers will pass on any employment information he receives to Al Guidry for publication.

Social: Vicki Dyer stated that the dates for our luncheon meetings are scheduled through December and are as follows:

September 5

October 3

November 15

December 12

Graalman: No report